

THANET EARLY YEARS PROJECT

Changing & Disposing of Nappies and Wet Clothing.

It is of paramount importance that all babies and children are kept safe whilst having their nappy and/or clothing changed. Consequently it is VITAL that ALL staff act in accordance with the changing & disposing of nappies and wet clothing procedure at all times.

- 1) If a child is suspected of requiring his/her nappy and/or clothes to be changed, s/he will be taken to the designated area quietly and without fuss for it to be checked in a respectful manner.
- 2) There will be no humiliation of the child and there will be privacy while the child is being changed.
- 3) Before placing or encouraging the child to climb the steps onto the changing mat, everything needed to perform the task must be readily available.
- 4) The adult **MUST** wear disposable gloves and an apron.
- 5) No cream, ointment or lotion must be used without written permission from the parent. (Medication Form)
- 6) All nappies will be put into a nappy bag and disposed of hygienically and appropriately in the vessel provided.

In the event that premises lack a suitable means of disposal, parents must be advised that their child's used nappy will be wrapped securely and placed in their child's bag ready for them to dispose of at home. (Crèche only)

- 7) Any wet clothing will be wrapped securely in a plastic bag and returned to parents at the end of the session.
- 8) After changing a child's nappy and before re-dressing the child; gloves **MUST** be removed and disposed of before the child is dressed to minimize the spread of infection/contamination.
- 9) The child's hands will be washed after the nappy/clothing has been changed and before he/she goes back to play.
- 10) Staff need to wash their own hands and role model to the child the correct way to hand wash including thumbs.
- 11) The changing mat/changing station **must** be wiped clean after every use using a RED Milton cloth.
- 12) A record of nappy/clothing changes must be logged on the nappy/clothing sheet which parents/carers with any medical/safeguarding concerns will be asked to sign.
- 13) Parents/Carers will be expected to provide their child/children with nappies, wipes and a change of clothes.

At NO time must children/babies be left unattended on the changing mat/station.

This procedure is to be read in conjunction with the Toileting Policy.